Project Management Course

A 5 Star Rated course from the Training experts

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Project Management Course

During this one day training course you will learn the theory and practical skills to enhance your performance as a Project Manager and ensure the success of your projects.

Introduction

Many Project Managers have developed naturally into the position with little guidance or formal training. This can result in sub-optimal project performance, and stress for the Project Manager and stakeholders.

On this one day Project Management course you will gain a comprehensive knowledge of the key skills and techniques required to set Project Strategy and drive Project Performance.

Who would benefit from this course?

Anyone who manages projects, or aspects of projects, who has not yet received project management training.

Or anyone who has had formal training in the past and would like 'refresher' training.

Anyone who wishes to become a Project Manager

Classroom & Virtual Classroom Courses

We offer this course as a classroom based course and as a live, interactive online course.

Our classroom courses are run as public courses at the venues shown below or as a private course anywhere in the UK.

Our online Virtual Classroom courses are available for people anywhere in the world with internet access. You will be to able see the trainer, their screen, be able to chat and ask questions, just like on our regular classroom courses.

Small Class Sizes

5 Star Rated Course

Practice Led Learning

3 Months Online Support

Lunch Provided

Detailed Course Materials

Our interactive practical courses and learner centred approach, combined with small class sizes, provides the very best learning environment

Google

5.0 ★★★★★

It was great thank you, enjoyable, laid-back, & informative.

I would definitely recommend (and already have) you to colleagues and friends as it was incredibly useful and worth the investment.

Jessica Wilson Manchester International Festival

Public Course Venues and Prices

	1 Delegate	2 Delegates
Manchester:	£295 + VAT	£495 + VAT
Online	£250 + VAT	£375 + VAT

Private & One to One courses

We offer private group courses and one-to-one courses throughout the UK from £690 and Online From £590. Please email or call us with your preferred venue, number of delegates and any requests.

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Course Outline

This course will teach you how to become a better, more confident Project Manager

Overview of Project Management

Definition of a projects and project management

How to measure performance of projects and project managers

Project lifecycles: choosing to use linear or agile methodology

Initiating Your Project

Using a Project charter to engage team members

Stakeholder management: engaging your stakeholders for project success

Project Planning

Defining the scope of the project

Prioritising 'optional scope'

'Hands on' tutorial to create a Gantt chart

Budget management

Quality: what does this mean for your project?

Risk management: tools to anticipate what could go wrong

Project Delivery

The role of the Project Manager in driving delivery

Effective meetings to engage all project team members

Project team collaboration- using Kan Ban boards to organise team tasks

Time management on behalf of the team

Team Communications

Identify your personality type and what this means for your interactions with others

Keeping the project performance on track

Terminology: project baselines, variance, tolerance

Understanding project status: where are we vs where we expected to be?

Resolution of project issues

Change control process

Project Closure

Project closure & handover checklists

Ensuring the lessons are captured and shared

To book please see next page

Google

5.0 ★★★★★

A good overview with the right amount of detail in each area.

Some great examples to work on during the workshop. Plenty to take away and put into practice.

**Kath Rickards
Sigma Consulting
Solutions Ltd**

For private courses the course content can be adapted to suit your requirements. Please contact us to discuss your requirements.

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Why Choose M Training's Project Management Training Course

- The training course is highly interactive, using a combination of real project examples from the trainer's own experience and interactive exercises for delegates to gain confidence to apply the skills, using examples from their own projects if they wish.

- The course emphasises practical approaches to implement Project Management principles to address real project challenges and deliver successful projects.

- Multiple templates will be shared to facilitate implementation of the learning back in the workplace.

- The small class sizes of 6 or less allow you to have personalised training throughout the course.

- Lunch and refreshments provided

- Certificate of achievement

Private and One-to-One Courses

One-to-one and private group courses are available from £690 for a one day classroom course and from £590 for a private online course .

These courses are ideal if you cannot make one of the set course dates or if you want a more advanced course or different course outline/focus.

One-to-one and private group courses can be run anywhere in the UK, at our Manchester office or via Virtual Classroom online.

How to book

To reserve your place on our 1 Day Project Management course, Simply pick your preferred date and book on our website, send us an email or give us as call.

Or if you prefer, we offer private and In-House training on request.

Email: info@mtraining.co.uk

Call: 0161 226 6032

Or visit: www.mtraining.co.uk

We offer group booking discounts for two or more delegates.

The [Project Management] course was very well delivered and provided useful tools for the future.

**Rebecca Hayes
Ansell Lighting**

NHS | CHANEL | Kellogg's | BARCLAYS | sky MEDIA | JD | Specsavers | Bupa | MANCHESTER CITY COUNCIL

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